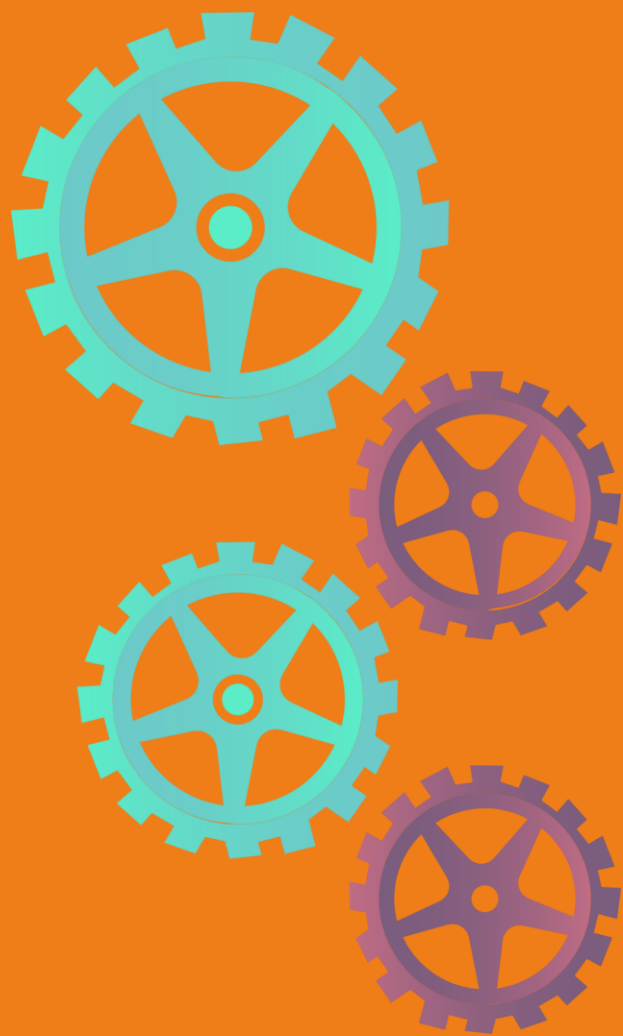


AM I A GOOD TIME MANAGER?

SELF-EVALUATION TASK

Zuzana Krejčová
EPMA





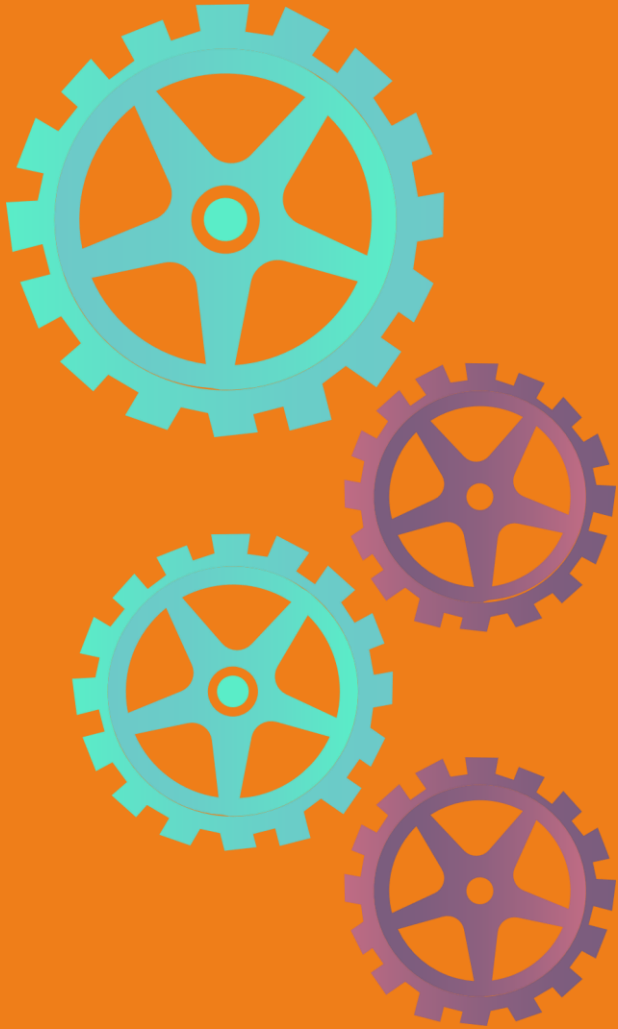
Self-evaluation

This unit is a pre-course reflection of your problems you were facing or are facing during the school projects.

You are not expected to write any feedback within this unit, it is a warm-up for the following units concerning time management.

Self-evaluation

- Do you deliver your work on time?
- What is your average delay while delivering the work?
- Can you, in advance, estimate well the time needed to complete a task on time?
- If more workload occurs, can you prioritise well in order to manage your work successfully?
- Can you delegate work if you are in time pressure?
- What are your most common procrastinators?



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